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LOS ANGELES COUNTY
CITIZENS ECONOMY AND EFFICIENCY COMMITTEE

ROOM 139, HALL OF ADMINISTRATION/500 WEST TEMPLE/LOS ANGELES, CALIFORNIA 90012/625-3611, Ext. 64605

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March 8, 1972

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UNIVERSITY OF CALIFORNIA

Honorable Board of Supervisors
383, Hall of Administration
Los Angeles, California 90012

Gentlemen:

AMENDMENTS TO THE REPORT ON THE
DEPARTMENT OF PUBLIC ADMINISTRATOR-PUBLIC GUARDIAN

At the Board of Supervisor's meeting on February 22, when we submitted the committee's report on the Department of Public Administrator-Public Guardian, your Board asked the committee to consider certain changes in the composition and role of the policy and management commission which we recommended.

At a meeting of our committee on March 1, the committee voted to make the following amendments to our report.

> The policy and management commission should consist of five rather than four commissioners selected from outside the County.
>
> The nomination processes for four of the commissioners should remain as recommended in the report. We recommend that the additional fifth member be nominated by the State and Local Government Committee of the Los Angeles Area Chamber of Commerce. Like the member nominated by our committee, he should be a person with extensive managerial experience in private enterprise.
>
> The Public Administrator-Public Guardian will serve as a sixth member of the policy and management commission and attend its meetings but have no vote.

> The immediate task of the commission should be to serve in an advisory capacity to the Board of Supervisors and the Public Administrator-Public Guardian in devising and establishing proper systems, procedures, and controls to correct the serious management deficiencies outlined in the County Task Force's report and in previous reports on the department.

We believe that the ultimate responsibility for management of the department must rest with the Public Administrator-Public Guardian. However, in establishing effective systems, procedures, and controls, he should consult continually with the commission. As we stated in our previous report, the commission should report at least quarterly in writing to the Board of Supervisors.

Very truly yours,

ROBERT MITCHELL, Chairman

RM:ml

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